



WSPRA October 7, 2009 Conference Call minutes

Approval of minutes—APPROVED, Rosemary first, Lauren seconded

Discussion of workshops—confirmation of dates and speakers

Friday, October 30 and Friday, Nov. 6: Regional Meetings:

Rosie and Gracie —Update /Confirmation on speakers and location and topics

November 6: Gracie Review- Eastside Workshop at Pasco S.D., brochure distribution, registration timeline, costs, presenters

Gracie sent a survey to Eastside members. The majority of responses included social media, parental/community involvement and creation of partnerships.

Sara ordered the PowerHour and will send Gracie the login/operation instructions via e-mail once she receives them. Gracie will need a speaker phone, laptop/computer and projector.

Gracie will order food with a budget of approximately \$10 to \$15 per person. Sara will send a weekly update to the board to help with RSVP numbers.

Gracie is looking for one more member on the panel and will work to obtain photos and bios...all but one of the panel members are involved in the media and are bilingual.

Gracie will send the registration form later this week.

October 30: Rosemarie Review- Westside Workshop at Highline S.D., brochure distribution, registration timeline, costs, presenters.

Workshop registration is \$45. We are going to encourage people to join/renew membership at the same time that they register for the workshop.

Rosemary is working with staff from Highline to determine costs for food. Typically we spend \$500 to \$700 for breakfast and lunch. The current estimate from Highline is \$640 for breakfast and lunch.

Breakfast—hardboiled eggs, pastries, fruit, coffee and tea

Lunch—salads...vegetarian, Asian, chicken, rolls and dessert with sodas and water

Cathy Allen is the “headliner” along with an update from OSPI and four Gold mining sessions, extended in time. Lauren or Arlene will present Cathy Allen with the Crystal Apple award that she received last school year.

Rosemary will send the Westside registration form today and Gracie will send hers later this week.

Rosemary will send a reminder e-mail Oct. 20 and Gracie will send an e-mail reminder Oct. 27 with the respective registration forms.

Sara—confirm order of NSPRA Social Media, the New Face of Communication PowerHour for Gracie. DONE

Discussion: Possible board meeting on Thursday evening prior to October 30 workshop?

The board will have dinner at 6:30 p.m. Oct. 29 around the Southcenter-area. Rosemary or Arlene will determine a restaurant location for a board dinner.

Friday, Feb. 26: Workshop—Now Friday, March 5

- 1. Rosie – update on topic, location and Date Change to March 5**
- 2. All - Discussion on Theme for the workshop – help needed...**

ESD 112 in Vancouver with OSPRA

9 a.m. to 3 p.m.

We have reservations for Friday, March 5 in Vancouver. Arlene will check with Tom Eiland to see if he’s available. Rosemary will check with OSPRA again to see what topics they’d like to see covered. We will continue the workshop discussion at our board dinner Oct. 29.

Finance—Sara update on finances and NSPRA October reporting requirements – cash flow, membership and list of current WSPRA officers

Around \$13,000 in the checking account. Approximately \$17,140 in the investment account. Sara hasn’t been receiving statements, but will call the bank to see why.

Reporting deadline to NSPRA is Oct. 30...Sara is aware and will send the cash flow form in time. Jayme will send the membership list to NSPRA by Oct. 30.

Sara is going to mail a deposit check to the Enzian for the May workshop.

Web site—Josh back from vacation October 7

1. Jayme—update

Josh is back from vacation and should be updating the site soon. Jayme will look into the creation of a Facebook page for WSPRA and share examples with the group.

J.Marie will be our back up Webmaster in the event that Josh is gone for an extended amount of time. Arlene has the logon information in the event that we need to update the site in Josh's absence.

Conference Call Calendar/Board Meeting Schedule

[Future conference calls will take place at 11 a.m. on Wednesdays.](#)

~~November 4—9 am Conference call~~ or ~~Board Meeting November 3 Dinner~~

~~December 2—9 am~~ 11 a.m.

~~January 6—9 am~~ 11 a.m.

~~February 3—9 am~~ 11 a.m.

March—Board meeting in Vancouver March 4 dinner. (March 5 Workshop)

~~April 7—9 am~~ 11 a.m.

May 5—Board meeting at the Enzian prior to start of conference