

INAPPROPRIATE TEACHER JUDGEMENT

(Date)

Dear Parents:

This letter is to clarify an issue that was reported in today's issue of the (name of local newspaper).

On (date), a concerned parent contacted our office regarding a communication made by a teacher in one of our classrooms. The teacher was promptly removed from the classroom while we proceeded with an investigation with the assistance of our district's personnel office.

Concluding the investigation, it was determined that the teacher demonstrated poor judgment in his communication with the students in his classroom and that the topic had no relevance to the curriculum being taught.

While this is a personnel matter that limits our ability to provide specific information, we believe we have taken appropriate action with the teacher to ensure that only high quality instruction occurs in our classrooms.

We take any matter of concern voiced by parents and students seriously. If you have any questions about this situation or any other matter, please feel free to contact me at (phone number).

Sincerely,

(Principal name)
Principal