

STUDENT INJURED BY VEHICLE

(Date)

Dear Parent or Guardian:

As you probably heard on news reports today, two of our (grade level) (male/female) students were injured by a vehicle while they were in the crosswalk at (name of intersection) at about (time) this morning. The students were taken by aid car to (name of hospital). One student is in good condition and is being treated for (name of injuries). The other student is in serious condition and is being treated for a (name of injury).

In these kinds of situations you can be assured that our highly qualified and compassionate staff are taking especially good care of your students and each other.

(Principal name)
Principal